

## **School Use of Space Policy**

### **Purpose:**

Caverna Elementary School will synergize to provide the best possible use of space to meet each child's needs.

### **Procedures:**

The principal will appoint an adhoc committee as needed for the change of space in the building by the close of the school year. These items listed will be taken into consideration before room assignments will be changed.

- Look at needs of CSIP
- Take each students' developmental needs into account
- Maximize staff opportunities for collaboration, co-teaching, mentoring and coaching.
- Grade level teams and/or content teams will be considered as well

By the end of the term of the current council, the adhoc committee shall prepare a plan and present the plan to the school council for approval. The principal shall implement and share the plan with the staff following SBDM approval.

### **Evaluation:**

Annually, the SBDM team will review the policy and timeline and make necessary changes so CES can make best use of school space based on student need.

First Read Date \_\_\_4/13/16\_\_

Policy revised \_\_\_5/10/16\_\_\_\_\_

Second Read Date \_\_\_\_\_5/10/16\_\_

Policy reviewed \_\_\_\_\_5/17, 12/10/19,