



2021-22 Phase Two: District Safety Report_08302021_15:00

2021-22 Phase Two: District Safety Report

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Table of Contents

2021-22 Phase Two: District Safety Report	3
Attachment Summary	9

2021-22 Phase Two: District Safety Report

District Safety Report

Pursuant to KRS 158.162, the local board of education shall require the school council or, if none exists, the principal in each school to adopt an emergency plan that must be utilized in case of fire, severe weather, earthquake, or a building lockdown and that: establishes evacuation routes; identifies the best available severe weather zones; develops earthquake protocols for students; and, develops and adheres to practices controlling access to the school building. The emergency plan shall be annually reviewed by the council, principal, and first responders and revised as needed.

In addition to the emergency plan requirements in KRS 158.162, KRS 158.164 requires the local board of education to direct the school council or, if none exists, the principal in each school to establish procedures to perform a building lockdown and to invite local law enforcement to assist in establishing lockdown procedures.

KRS 158.162 also requires the emergency plan be discussed with all school staff prior to the first instructional day of the school year and provided, along with a diagram of the facility, to appropriate first responders. Further, the principal in each school shall conduct, at a minimum, the following emergency response drills within the first 30 instructional days of the school year and again during the month of January: one severe weather drill, one earthquake drill, and one lockdown drill. In addition, required fire drills shall be conducted according to administrative regulations promulgated by the Department of Housing, Buildings and Construction.

Finally, pursuant to KRS 158.162, local Superintendents must submit verification to the Kentucky Department of Education that all schools are in compliance by November 1 each year. This diagnostic is the means by which this reporting requirement is fulfilled.

Questions Related to the Adoption and Implementation of the Emergency Plan

1. Has the local board adopted a policy requiring the school council or, if none exists, the principal in each school to adopt and implement an emergency plan as required by KRS 158.162?

Please reference the appropriate board policy number(s) and/or title(s) in the comment box.

Yes. Policy # 2.4241

ATTACHMENTS

Attachment Name

 Caverna BOE Policy 2.4241

2. Has each school council or, where applicable, principal adopted an emergency plan in accordance with local board policy and in compliance with the specifications in KRS 158.162(3)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box. Please note that Senate Bill 1 (2019) and Senate Bill 8 (2020) amended KRS 158.162(3)(d) to require, for example, classroom doors remain closed and locked during instructional time as well as classroom doors with windows be equipped with material to quickly cover the window during a building lockdown. Schools are encouraged to comply with these changes as soon as practicable but, if needed, have until July 1, 2022 to fully implement. Accordingly, failure to comply with KRS 158.162(3)(d), as amended, should not be reported herein until the 2022-2023 school year and beyond.

Yes. See attachments

ATTACHMENTS

Attachment Name

 CES SBDM Agenda and Minutes

 CHS SBDM Agenda and minutes

 CMS SBDM Agenda and minutes


3. Has each school provided local first responders with a copy of the school's emergency plan along with a diagram of the school as required by KRS 158.162(2)(b)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. See attachment

ATTACHMENTS

Attachment Name

 CES First Responders meeting agenda and sign in

 CMS and CHS First Responder Meeting

4. Has each school posted primary and secondary evacuation routes in each room by any


doorway used for evacuation as required by KRS 158.162(3)(a)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. See attachment

ATTACHMENTS

Attachment Name

 Elementary Evacuation Map and Severe Weather Map

 High School Evacuation Map and Severe Weather Map

 Middle School Evacuation Map and Severe Weather Map

5. Has each school posted the location of severe weather safe zones in each room as required by KRS 158.162(3)(b)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. See Attachments for section 4.

6. Have practices for students to follow during an earthquake been developed as required by KRS 158.162(3)(c)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. See drill sheet attachment

ATTACHMENTS

Attachment Name

 CES Emergency Drill Log 2020-2021

 CHS and CMS Emergency Drill Log 2020-2021

7. Are practices in place to control access to each school building, including but not limited to controlling outside access to exterior doors during the school day; controlling

the main entrance of the school with electronically locking doors, a camera, and an intercom system; controlling access to individual classrooms; requiring classroom doors to remain closed and locked during instructional time (with limited exceptions outlined in statute); requiring classroom doors with windows to be equipped with material to quickly cover the windows during a lockdown; requiring all visitors to report to the front office of the building, provide valid identification, and state the purpose of the visit; and providing a visitor's badge to be visibly displayed on a visitor's outer garment as required by KRS 158.162(3)(d)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. All exterior doors are locked. Visitors must use the visitor entrance which has electronically locking doors, camera and an intercom system. All classroom doors are required to be closed and locked during class. All interior door windows are equipped with window coverings that can quickly cover windows during a lockdown. All visitors must report to the front office and receive a visitor's sticker to be visibly displayed.

ATTACHMENTS

Attachment Name



visitor buzz in protocol



visitor welcome sign located beside each intercom by visitor entrance

8. Was each school's emergency plan reviewed following the end of the prior school year by the school council, principal, and first responders and revised as needed as required by KRS 158.162(2)(c)?

Please provide the most recent date of review/revision of the emergency plan for each school in the district in the comment box. If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.

Yes. See SBDM Minutes attachments in section 2. See first responder meeting attachments from section 3.

9. Did each principal discuss the emergency plan with **all** school staff prior to the first instructional day of the current school year and appropriately document the time and date of such discussion as required by KRS 158.162(2)(d)?

Please provide the date each school in the district completed this discussion in the comment box. If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. See opening day agenda.

ATTACHMENTS

Attachment Name



Opening Day Agenda

10. During the first 30 instructional days of the current school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.

Yes, see 2021-2022 drill log attachment.

ATTACHMENTS

Attachment Name



2021-2022 CES Drill Log



CMS and CHS 2021-2022 Drill Log

11. During the month of January during the prior school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.













Yes. See attachment from section 6.

12. Over the immediately preceding twelve months, did each school within the district conduct fire drills in accordance with administrative regulations promulgated by the Department of Housing, Buildings and Construction as required by KRS 158.162(5)?





If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.

Yes. See attachment from section 6.

Attachment Summary

Attachment Name	Description	Associated Item(s)
 2021-2022 CES Drill Log		• 10
 Caverna BOE Policy 2.4241		• 1
 CES Emergency Drill Log 2020-2021		• 6
 CES First Responders meeting agenda and sign in		• 3
 CES SBDM Agenda and Minutes		• 2
 CHS and CMS Emergency Drill Log 2020-2021		• 6
 CHS SBDM Agenda and minutes		• 2
 CMS and CHS 2021-2022 Drill Log		• 10
 CMS and CHS First Responder Meeting		• 3
 CMS SBDM Agenda and minutes		• 2
 Elementary Evacuation Map and Severe Weather Map		• 4
 High School Evacuation Map and Severe Weather Map		• 4

Caverna Independent

 <p>Middle School Evacuation Map and Severe Weather Map</p>		<ul style="list-style-type: none"> • 4
 <p>Opening Day Agenda</p>		<ul style="list-style-type: none"> • 9
 <p>visitor buzz in protocol</p>		<ul style="list-style-type: none"> • 7
 <p>visitor welcome sign located beside each intercom by visitor entrance</p>		<ul style="list-style-type: none"> • 7